No. 5373

For office use
Code No. _____ Year _____
Date of Application _____ Regional Committee
Cases _____
Complete Institution/Per Extra/Additional Intake
Processing Fee _____
Affiliating Fee _____

Form of Application for Grant of Recognition to Institutions including Permission for Combining a New Course/Additional Intake in Teacher Education Programme under Section 14(3) the NCTE Act, 1993

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
NAC T E

National Council for Teacher Education
(A Statutory Body of Government of India)
with address at the Website www.NCTEindia.org

Price Rs. 1000/-

Application for Grant of Recognition/Permission to Institutions for constituting a New Course/Enhancement of Intake under Section 14(3) of the NCTE Act, 1993

NOTE: DETAILS OF THE APPLICANTS IF SUBMITTED ON-LINE NEED NOT BE RESUBMITTED APPLICATION ID: _____

1. Particulars of the applicant institution
   1.1 Name of the Applicant _____
   1.2 Name of the Head/Dean _____
   1.3 Designation _____
   1.4 Official Position in the Governing Body of the Institution _____
2. Particulars of applicant Society/Trust
   2.1 Name of the Society/Trust _____
   2.2 Whether a copy of Registration certificate attached [Yes / No]
   2.3 Complete Postal address of the Society/Trust (Write each line in a separate block and leave block which is not applicable)
   Village/Town _____
   Post office _____
   Post/Tal Number _____
   Street Number _____
   Taluk/Tehsil _____ Town/City _____
   District _____ State _____
   Pin Code _____ STD Code _____
   Telephone No. _____ Mobile No. _____
   Website Address _____ e-Mail ID _____

Details about the programme/course applied for

3.1	Name of course (Please tick only one choice)	Two Year Recognition / Enhancement of Intake / Additional Course
3.2	Name of the Course applied for Level of the Course applied for	B.Ed.
3.3	Whether Course Conducted within the district stipulated by NCTE Regional Committee	Yes
3.4	Bank Name	Canara/ NCTE to Pay
3.5	Bank guarantee amount INR/Currency	None / Address / Telephone No.
3.6	Planned month of commencement of course	March/April

Particulars of the applicant institution
4.1 Name of the Institution _____
Designation _____
4.2 Complete Postal Address (as mentioned in the Affidavit) (Write and Leave block any of the following which is not applicable)
Village/Town _____
Post office _____
Post/Tal Number _____
Street Number _____
Taluk/Tehsil _____ Town/City _____
District _____ State _____
Pin Code _____ STD Code _____
Telephone No. _____ Mobile No. _____
Fax No. _____ e-Mail ID _____
Website Address _____

4.3 Whether the institution is for (tick in the box)
Boys [ ] Girls [ ] Co-Ed [✓]

4.4 Whether the Institution is a Minority institution (Attach documentary proof issued by the Govt. concerned) [Yes / No]

4.5 Type of Management (Please tick only one out of the following)
(i) A Govt. institution
(ii) A Govt. aided institution
(iii) A university department
(iv) A deemed to be university Pvt Govt.
(v) A self-financing private institution
(vi) Any other, please specify.
(Please attach supporting documents. In case of institution financed by Central/State Govt. or Local Bodies, the contribution of not less than 30% of their recurring cost, a certificate to this effect from the Government concerned.)

4.6 Details of the existing Teacher Education Programme/courses run by the same institution

Sl. No.	Name of the programme	Academic session from which commenced	Existing approved intake	Regional Committee		Name of Affiliating Body	
				Recognition Order Number	Date	Name	Date of Affiliation

4.7 Details of courses other than Teacher Education Programme if any, run by the same institution.
NIL

Sl. No.	Name of the course/programme	Level of the course	Duration of the course	Year of starting of the course	Affiliating Body	
					Name	Date of Affiliation

Fees and Funds

5.1 Details of cost of application form of Rs. 1000/- (not applicable in case of application submitted online) — NA —

Name of the Nationalized Bank	
Name of the Branch	
Address	
Draft Number	
Date	
Receipt Number, if purchased	

5.2 Details of Processing Fee of Rs. 40,000/- only

Name of the Nationalized Bank	Punjab National Bank
Name of the Branch	Vasantkunj
Address	Vasantkunj Delhi
Draft Number	033353
Date	31/1/08

(Please see Rule 9 of NCTE Rules, 1997 in terms of which Government Institutions are exempted from payment of processing fee)

5.3 Details of the Endowment fund (Self-financed institutions/programmes)? (Please see Clause 9(2) of the NCTE (Recognition Norms and Procedure) Regulations, 2005 published on 13.1.2006)

Amount of Endowment Fund	
Fixed Deposit Receipt Number	
Duration of the FDR (Minimum five years)	
Date of issue	
Name of the Nationalized Bank	
Full address	
Phone number.	
Has the FDR been enclosed in original	Y / N

5.4 Particulars of the reserve fund (to be filled in the case of self-financed institutions/programmes)?

Amount of Reserve Fund	
Fixed Deposit Receipt Number	
Duration of the FDR (Minimum five years)	
Date of issue	
Name of the Nationalized Bank	
Full address	
Phone number.	
Copy of the Fixed Deposit Receipt has been enclosed	Y / N

Details of Infrastructural Facilities available for proposed programme/course

6.1 Land
Are affidavit on Rs. 100/- stamp paper duly attested by the notary on the land as required under Clause 5(2) of the NCTE Regulations, 2005. [Yes / No]

6.2 Building
(Please refer to Clause 5 of NCTE (Recognition Norms and Procedure) Regulations, 2005)

Description	To be filled in by Institution
(i) Date of approval of the Building Plan by the competent authority/Give details	D D M M Y Y Y Y
(ii) Date of completion of construction of the building, (Already completed)	D D M M Y Y Y Y
(iii) If connection of the building is not made, give the date of completion of construction and address of the competent authority	D D M M Y Y Y Y Name & Address of competent authority
(iv) Whether completion certificate obtained from the competent authority	Y/N
(v) Whether Bldg. Design/ Structure is as per criteria laid	Y/N
(vi) Whether fire safety norms are complied with	Y/N
(vii) Total Built up Area (In sq. mtrs) (Drawing)	

Accommodation and other infrastructural facilities

Sl. No.	Description	Nos.	Length in mtrs	Breadth in mtrs	Area in sq. mtrs
1	2	3	4	5	6
1	Class Room	1	6.05	4.57	24.48/27.83
2	Class Room	2			
3	Multipurpose Hall	2	7.16	9.14	19.64
4	Multipurpose Room	2	3.65	3.04	
5	Seminar cum/tutorial room	2	6.05	4.57	27.83
6	Principal Room	2	4.57	3.65	16.73
7	Administrative office	2			16.73
8	Store Room	1	3.30	3.30	9.89
9	Sports Office Room	2	6.05	4.57	27.83
10	Girls Common Room	1			27.83
11	Boys Common Room	1			27.83
12	M.S. Girls Room	1			27.83
13	Male Room	1			27.83
14	Specially Abled Facilities (Ramp, LIFT/Lift) Room	1			27.83
15	Library Room	1	7.31	3.65	26.69
16	Science Lab/ Psychology Lab	1	6.05	4.57	27.83
17	Educational Technology (ET)	1	7.62	3.05	23.25
18	Workshop	1	7.62	3.05	23.25
19	Any other Room/Hall				
20	Girls	2	6.05	4.57	27.83
21	Female	1	6.05	4.57	27.83

Signature of the authorised signatory of the Institution

Instructional Facilities
6.3 Library
(Please refer to Cl. 5(3))
6.4 Hostel
(Please refer to Cl. 5(4))

6.4.1 Students and Non-Academic staff quarters for existing institutions

Description of Staff	Number of Rooms	Plot Size	Plinth Area	Yes/No
Teachers				
Non-Teaching				
Non-Teaching				

6.4.2 Details of Non-Academic staff available at existing institution

Description of Staff	Number of Rooms	Plot Size	Plinth Area	Yes/No
Teachers				
Non-Teaching				
Non-Teaching				

6. Arrangement for Games and Sports

6.1	Details of availability of playgrounds	Length in mtrs	Breadth in mtrs	Area in sq. mtrs
	Playground, Schools			

Signature of the authorised signatory of the Affiliating institution/institution alongwith his/her official seal and postal address

Undertaking

I/ We have read and understand the contents of the application and the same are true and correct on the basis of our personal knowledge and on the basis of records of the institution.

2. In connection with making application for grant of recognition/permission of institutional/course/additional intake in Teacher Education Programme under NCTE Act, 1993 and Regulations thereunder, we undertake to comply with the following:

(i) That infrastructural, instructional and other facilities will be provided as per the NCTE norms, standards and guidelines prescribed from time to time.
(ii) That the Institution/Course/Additional intake will be made only after the receipt of order issued by the Institution Committee or in the subject/ recognition/ permission/ enhancement of intake/ additional course.
(iii) That there shall be no discrimination in the admission of students, as per the policy of the Institution/Course.
(iv) That admission to the Course will be made only after recognition is granted by the concerned Regional Committee of the NCTE.
(v) That the teaching and other staff will be appointed as per the guidelines of the Concerned affiliating University.
(vi) That the salary to the staff will be charged at rates prescribed by the concerned Affiliating University.
(vii) That the teaching and non-teaching staff of the institution (including part time staff) shall be paid such salary or may be prescribed by the concerned State Government/University from time to time.
(viii) That the institution will provide all such facilities and discharge obligations relating to accounts, audit, pension, gratuity etc in respect of all its employees.
(ix) That the Management will make adequate funds available for providing satisfactory facilities to the students and staff of the institution.
(x) That the income of the Institution will be properly accounted for in the manner prescribed by the Government/University/Affiliating Institution and NCTE from time to time.
(xi) That the Management will strictly follow all conditions and norms prescribed by NCTE from time to time and other statutory bodies in all respects, and submit itself for inspection by the NCTE as required at any time.